

Please also see our Website Privacy Policy regarding the privacy of the information gathered on our website at [socialgas.com/privacy-notice.shtml](http://socialgas.com/privacy-notice.shtml).

*Effective October 2015*



A  Sempra Energy utility®

*Glad to be of service.*

# PRIVACY NOTICE

## NOTICE OF ACCESSING, COLLECTING, STORING, USING AND DISCLOSING ENERGY USAGE INFORMATION

### SoCalGas® is Committed to Protecting the Privacy of Your Energy Usage Information

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SoCalGas is committed to protecting your energy usage information and ensuring appropriate protection exists when collecting, storing, using and reporting that information.

SoCalGas defines energy usage as: detailed natural gas usage information obtained through our advanced metering infrastructures which have the capability of collecting daily or hourly usage information, associated with any information that can easily identify a person, place or business. An example would be detailed natural gas usage information combined with your name and utility account number.

To protect and ensure customer privacy, the California Public Utilities Commission (CPUC) issued "Rules Regarding Privacy and Security Protections for Energy Usage Data." These rules, which are described in SoCalGas' Tariff Rule No. 42, prohibit SoCalGas and other California utilities from releasing energy usage information without the customer's written consent except under certain circumstances.

### Why SoCalGas Collects Energy Usage Information

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**Calculate Bills:** To bill you, we must know how much natural gas you've consumed during the billing period.

*(Continued inside)*

**System Planning and Operational Needs:** We use energy usage information in order to operate and provide for the future development of our natural gas transmission and distribution systems.

**Energy Efficiency:** Energy usage information is used to plan, implement or evaluate SoCalGas Energy Efficiency programs.

**Customer Information:** Customers can see and manage their own energy usage information and better understand their energy requirements.

## **SoCalGas Retains Your Energy Usage Information Only as Long as Necessary**

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SoCalGas will keep your energy usage information only for as long as necessary to serve you and handle matters like billing disputes, inquiries and system planning. Retention periods vary based on the specific circumstances and business needs, but will most typically be for eight to 10 years.

## **When SoCalGas Shares Energy Usage Information**

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**Sharing with third parties:** We may share energy usage information with various other companies to serve you. These companies include, without limitation, technology providers, consulting organizations, engineering firms and energy-efficiency providers who are working with us to fulfill the primary purposes described above.

Occasionally, we may ask you for permission to share energy usage information with other companies not related to these purposes. These companies are required to protect your information by following policies and practices no less protective than SoCalGas' policies.

**Sharing at your choice:** You can designate other companies to receive your information. When doing so, you should be diligent and only designate trusted third parties.

**Sharing for other purposes:** Additionally, we may release energy usage information: 1) pursuant to a legal process (such as a warrant or subpoena), 2) to emergency responders in the case of imminent threat to life or property, 3) as ordered by the CPUC or 4) as otherwise required by law.

## **How to View Your Energy Usage Information Online**

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Residential and commercial/industrial customers with installed advanced meters may view their energy usage data via My Account at [socalgas.com/my-account/](http://socalgas.com/my-account/). Noncore Customers may view their Energy Usage data via SoCalGas' Envoy® at [socalgasenvoy.com/](http://socalgasenvoy.com/).

## **How to View Privacy Notices Online**

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We will update this notice as necessary and will inform customers of the update by posting the revised notice on our website. We will also notify you annually to visit the most updated version of this notice.

If you would like to receive a current or prior version of this notice, have any questions or concerns about this notice, or would like to find out how you can limit, view or dispute your disclosed information, you may contact us at:

**Email: [webmaster@socalgas.com](mailto:webmaster@socalgas.com)  
SoCalGas**

**Attn: Customer Privacy Program Manager  
P.O. Box 3150  
San Dimas, CA 91773  
Customer Service Representative  
Residential Customers: 800-427-2200  
Business Customers: 800-427-2000**