CHEMICAL SAFETY - HANDLING AND STORAGE

☑ ☐ ☐ Is the 3E chemical inventory for your site up to date?

☐ ☐ ☒ Comments

☑ ☐ ☐ Are chemical containers/drums appropriately labeled with product name and physical/health hazards?

☐ ☐ ☒ Comments

☑ ☐ ☐ Are storage closets orderly with proper storage of chemicals?

☐ ☐ ☒ Comments

☑ ☐ ☐ When transferring flammable liquids are the flammable liquid tanks and drums grounded and bonded?

☐ ☐ ☒ Comments

☑ ☐ ☐ Are incompatible hazardous materials stored apart with acids separated from bases and both away from flammables?

☐ ☐ ☒ Comments

CONFINED SPACES

☑ ☐ ☐ Have confined space entry permits been completed, posted at entry during use, and kept afterwards for one year?

☐ ☐ ☒ Comments
Yes No N/A

☑️ ☐ ☐ Is air monitoring equipment used at this site calibrated and in good working order?
☐ ☐ ☐ Comments

CYLINDERS (GAS)

☑️ ☐ ☐ Are all cylinder caps in place when cylinders are transported and stored?
☐ ☐ ☐ Comments

☑️ ☐ ☐ Are cylinders free of corrosion and dents?
☐ ☐ ☐ Comments

☑️ ☐ ☐ Are cylinders marked with gas content?
☐ ☐ ☐ Comments

☑️ ☐ ☐ Are oxygen cylinders in storage separated from fuel gas cylinders or combustible materials (especially oil or grease) a minimum distance of 20 ft or by a non-combustible barrier either at least 5 feet high, or a minimum of 18 inches above the tallest cylinder and having a fire-resistance rating of at least 1 hr?
☐ ☐ ☐ Comments

☑️ ☐ ☐ Are cylinders transported with the proper dolly or lifting device designed for the purpose?
☐ ☐ ☐ Comments

☑️ ☐ ☐ Are all cylinders securely fastened to prevent damage?
☐ ☐ ☐ Comments

☑️ ☐ ☐ Are empty cylinders indicated empty with valves closed and protection caps in place?
☒ ☐ ☐ Comments
ELECTRICAL

☑ ☐ ☐ Is access to electrical panels clear for 36 inches in front of the panel, as wide as the panel or 30 inches whichever is greater and are the doors able to open 90 degrees or greater?

☐ ☐ ☐ Comments

☑ ☐ ☐ Are cover plates, switches and outlet covers in place and not damaged?

☐ ☐ ☐ Comments

☐ ☐ ☐ Are power strips on a single permanent wall plug (i.e., not plugged in series)?

☐ ☐ ☐ Comments

☑ ☐ ☐ Are circuit breakers marked as to the equipment or areas they serve?

☐ ☐ ☐ Comments

☑ ☐ ☐ Are flexible cords not in permanent use and not run through holes in walls?

☐ ☐ ☐ Comments

☑ ☐ ☐ Are electrical control panel room doors clearly marked with a sign indicating that it is an electrical control panel room?

☐ ☐ ☐ Comments

☐ ☐ ☐ Are phone or electrical wires placed away from foot traffic or properly covered?

☐ ☐ ☐ Comments:

☑ ☐ ☐ Are space heaters removed from operation under desks?

☐ ☐ ☐ Comments:

EYEWASH/SHOWER

☐ ☐ ☑ Are the smaller plastic eye irrigation bottles within their label
Yes No N/A

expiration date?

Comments

Is access to eyewash/shower clear?

Comments

Are eyewashes/showers tested monthly, documented, and have dust caps in place?

Comments

EMERGENCY ACTION/FIRE PLAN

Does the current Emergency Action/Fire Plan exist?

Comments:

FIRE SAFETY

Are fire extinguishers inspected and recorded each month at the facility?

Comments

Is access to fire hydrants unobstructed and clear of any material for 36 inches around the hydrants?

Comments

Have fire hoses been inspected within the last 6 months by a designated trained person?

Comments

Is fire equipment (e.g. extinguishers) marked when obstructed from view and readily accessible?

Comments
Are sprinklers guarded if they are subject to damage?

Comments

Aliso Canyon Main Compressor Bldg. has LEL protection system

Are materials stored with a distance greater than 18 inches below the sprinkler heads?

Comments

Are microwaves and toaster ovens away from any combustible items, such as paper towels?

Comments

Are fire doors unobstructed and operating freely?

Comments

FIRST AID/CPR/AED/BPP

Are first aid kits accessible to work area?

Comments

Have first aid kits been inspected and replenished per included content list?

Comments

Are names of designated AED rescuers posted at the AED units in their work area?

Comments

All FTE’s are required to maintain their CPR/First Aide/AED annual training.

GENERAL WORKING CONDITIONS

Are building exits clearly marked and unobstructed?

Comments

Are building exit signs illuminated?
<table>
<thead>
<tr>
<th>Question</th>
<th>Yes</th>
<th>No</th>
<th>N/A</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Are pedestrian walkways appropriately maintained with clear traffic</td>
<td>☑️</td>
<td>☐️</td>
<td>☐️</td>
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<tr>
<td>signage?</td>
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<tr>
<td>Are walking and working areas (e.g. carpets and flooring) free of slip</td>
<td>☑️</td>
<td>☐️</td>
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<td>and trip hazards including exterior walkways?</td>
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<tr>
<td>Is adequate lighting provided?</td>
<td>☑️</td>
<td>☐️</td>
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<td></td>
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<tr>
<td>Is emergency lighting operable?</td>
<td>☑️</td>
<td>☐️</td>
<td>☐️</td>
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<tr>
<td>Are ladders in good condition (not splintered, rungs unbroken, anti-slip</td>
<td>☑️</td>
<td>☐️</td>
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<td>tread surface, rubber footings)?</td>
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<tr>
<td>Are scaffolds in good condition, guard-rails and toeboards in place?</td>
<td>☑️</td>
<td>☐️</td>
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<td>Is exit door panic hardware operable?</td>
<td>☑️</td>
<td>☐️</td>
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<tr>
<td>Are floor mats well maintained?</td>
<td>☑️</td>
<td>☐️</td>
<td>☐️</td>
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<tr>
<td>Are desk, file drawers and cubicle flipper doors kept closed when not in</td>
<td>☑️</td>
<td>☐️</td>
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<td>use?</td>
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<td>Yes</td>
<td>No</td>
<td>N/A</td>
<td>Question</td>
<td>Comments</td>
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<td>Are all ceiling tiles present with no openings into the overhead space?</td>
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<td>(Stained tiles are not considered to be damaged.)</td>
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<td>Comments:</td>
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<td>☑</td>
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<td>Are cubicle areas free of clutter (objects that could cause an employee</td>
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<td>to trip or fall)?</td>
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<td>Comments:</td>
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<td>☑</td>
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<td></td>
<td>Are lobbies, patios, and sidewalks free and clear of debris that could</td>
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<td></td>
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<td>cause trip or slip hazards?</td>
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<td>Comments:</td>
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<td>☑</td>
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<td>Are stairways free of debris and repair concerns that could cause trip</td>
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<td></td>
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<td>or slip hazards?</td>
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<td>Comments:</td>
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<td>☑</td>
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<td></td>
<td>Are computer &amp; equipment rooms clean and orderly?</td>
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<td></td>
<td>Comments:</td>
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<td>☑</td>
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<td></td>
<td>Is paint not peeling, blistering, flaking or otherwise in a condition</td>
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<td>that could release chips, dust or particles?</td>
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<td>Comments:</td>
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<td>☑</td>
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<td></td>
<td>Are kitchen and lunch areas free and clear of clutter and debris?</td>
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<td>Comments:</td>
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<tr>
<td>☑</td>
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<td></td>
<td>Are meeting conference rooms clean and orderly?</td>
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<td>Comments:</td>
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<td>☑</td>
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<td></td>
<td>Are restrooms clear of debris and are floors dry?</td>
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<td></td>
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<td></td>
<td>Comments:</td>
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<tr>
<td>Machine Safeguards</td>
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<tr>
<td>Are all machine controls such as emergency stop buttons identified?</td>
<td>Yes</td>
<td>No</td>
<td>N/A</td>
<td>Comments</td>
</tr>
<tr>
<td>Has the hazardous energy control procedure (Lock Out/Tag Out) been reviewed annually?</td>
<td>Yes</td>
<td>No</td>
<td>N/A</td>
<td>Comments</td>
</tr>
<tr>
<td>Are machines either bolted to the floor to prevent creeping or sufficiently heavy and rigid so as to prevent dangerous vibration or securely mounted on substantial floors, benches, foundations or other adequate and safe structures?</td>
<td>Yes</td>
<td>No</td>
<td>N/A</td>
<td>Comments</td>
</tr>
<tr>
<td>Are all points of operation including prime movers protected from employee access during machine operation via fixed barrier guards?</td>
<td>Yes</td>
<td>No</td>
<td>N/A</td>
<td>Comments</td>
</tr>
<tr>
<td>Is the abrasive wheel tool rest adjusted to within an 1/8 inch and guard 1/4 inch?</td>
<td>Yes</td>
<td>No</td>
<td>N/A</td>
<td>Comments</td>
</tr>
<tr>
<td>Is an eye and face warning sign near where abrasive wheels are used?</td>
<td>Yes</td>
<td>No</td>
<td>N/A</td>
<td>Comments</td>
</tr>
<tr>
<td>Does hand grinder have a guard over 180 degrees of the abrasive wheel?</td>
<td>Yes</td>
<td>No</td>
<td>N/A</td>
<td>Comments</td>
</tr>
<tr>
<td>Are machine pulleys less than seven feet from floor guarded and not allowing employee access?</td>
<td>Yes</td>
<td>No</td>
<td>N/A</td>
<td>Comments</td>
</tr>
<tr>
<td>Are all machine guards in place (e.g., pulleys, belts, points of</td>
<td>Yes</td>
<td>No</td>
<td>N/A</td>
<td>Comments</td>
</tr>
</tbody>
</table>
Yes No N/A

operation, fans, etc.) and in good condition?

Comments

POSTINGS & RECORDS

☑ ☐ ☐ Is there a sign posted warning of machine (gate openers, generators, pumps, compressors) starting automatically?

Comments

☑ ☐ ☐ Is there a current year OSHA "all in one" poster prominently posted for employees to view that includes emergency telephone numbers?

Comments

PRESSURE VESSELS

☑ ☐ ☐ Are air hoses free of damage that could impair the hose's ability to hold pressure?

Comments

☑ ☐ ☐ Do air tanks have a current permit (except air tanks having a volume of 1 1/2 cubic feet or less which have safety valves set to open at not more than 150 psi)?

Comments

☑ ☐ ☐ Are CAL/OSHA Permits present for LPG propane storage tanks over 125 gallons, and high pressure boilers over 15 psig steam? (Natural gas vessels and installations and air brake tanks are not covered)

Comments

STORAGE AND MATERIAL HANDLING

☑ ☐ ☐ Are forklifts checked and documented before use daily when used?

Comments
Yes No N/A
✔ □ □ Are objects safely stored (on racks, inside cabinets, etc.) with heavy
    or breakable items on lower shelves?
□ □ □ Comments

✔ □ □ Does it appear racks are not loaded in excess of their rated capacity?
□ □ □ Comments

✔ □ ✔ Are audible warning devices mounted on each overhead traveling or bridge
    crane equipped with a power traveling mechanism (except pendant controlled)?
□ □ □ Comments

VEHICLES
✔ □ □ Are wheel chocks set whenever parking or leaving vehicles with dual rear
    wheels unattended?
□ □ □ Comments

WELDING
✔ □ □ Are welding gas cylinders turned off when not in use?
□ □ □ Comments