



A Sempra Energy utility®

# Benchmarking Decision Tree

Southern California Gas Company (SoCalGas®) encourages customers to obtain benchmark scores for their facilities. A 1 to 100 benchmark score tells you how energy-efficient your facility is, compared to similar facilities nationwide. To see if the EPA's ENERGY STAR® Portfolio Manager tool can calculate a benchmark score for your facility, follow these steps below:

**STEP 1. Has your building had an active SoCalGas account for at least the past 12 months?**

- Yes** (Continue to STEP 2)
- No** (Your facility can **not** receive a benchmark score through Portfolio Manager.\*) **STOP**

**STEP 2. Is your business a single tenant in a multi-tenant building?**

- Yes** (Your facility can **not** receive a benchmark score through Portfolio Manager.\*) **STOP**
- No** (Continue to STEP 3)

**STEP 3. Is your building used for an agricultural or industrial purpose other than wastewater treatment?**

- Yes, agricultural** (Your facility can **not** receive a benchmark score through Portfolio Manager.\*) **STOP**
- Yes, industrial** (Your facility can **not** receive a benchmark score through Portfolio Manager.\*) **STOP**
- No** (Continue to STEP 4)

**STEP 4. Is your building a campus?**

A campus is generally defined as a collection of facilities that are located within the same geographical area and share some energy and/or water meters. Examples of campuses include higher education/universities, office parks, retail campuses or strip malls. Hospitals that are composed of multiple facilities are NOT considered campuses for purposes of Portfolio Manager.

- Yes** (Your facility can **not** receive a benchmark score through Portfolio Manager.\*) **STOP**
- No** (Continue to STEP 5)

**STEP 5. Does your building fall into one of these categories?**

Bank/Financial Institution	Medical Office
Courthouse	Municipal Wastewater Treatment Plant
Data Center	Office
Hospital (acute care or children's)	Residence Hall/Dormitory
Hotel	Retail Store
House of Worship	Supermarket
K-12 School	Warehouse (refrigerated or non-refrigerated)

- Yes** (Identify your building type and continue to STEP 6)
- No** (You can **not** receive a benchmark score for your facility using Portfolio Manager.\*) **STOP**

**STEP 6. Find your building type in the Operating Characteristics table (See reverse side of this page). Do your building characteristics fall within the listed operating ranges for its building type?**

- Yes** (Continue to STEP 7)
- No** (You can **not** receive a benchmark score for your facility using Portfolio Manager.\*) **STOP**

**STEP 7. You can receive a benchmark score for your facility using Portfolio Manager. Please use it to obtain your Statement of Energy Performance (which includes this score) for your facility, and include this Statement along with your applications for SoCalGas' energy-efficiency rebates and incentives.**

To start, visit: <http://www.socalgas.com/business/benchmarking/>.

\* If you can't obtain a benchmark score for your facility, Portfolio Manager can still provide useful information for evaluating your building's energy performance.

## Operating Characteristics

If your facility corresponds to one of the building types shown below but does not meet **all** the operating characteristics listed for that building type, you can not receive a benchmark score for your facility using Portfolio Manager.

### Bank/Financial

Is your building's:

- › Gross floor area at least 1,000 sq ft?
- › Operating hours between 30 and 168 hours per week?
- › Number of personal computers at least 1?
- › Number of workers on main shift at least 1?

### Courthouse

Is your building's:

- › Gross floor area at least 5,000 sq ft?
- › Operating hours between 30 and 168 hours per week?
- › Number of personal computers at least 1?
- › Number of workers on main shift at least 1?

### Data Center

Does your building:

- › Have a separate IT meter that has been operating for at least the past 11 months?

### Hospital (acute care or children's)

Is your building's:

- › Gross floor area between 20,000 and 5,000,000 sq ft?
- › Number of licensed beds between 16 and 1,510?
- › Number of floors between 1 and 40?

### Hotel

Is your building's:

- › Gross floor area at least 5,000 sq ft?
- › Number of workers on main shift at least 1?
- › Number of rooms at least 1?

### House of Worship

Is your building's:

- › Gross floor area at least 1,000 sq ft?
- › Number of seats between 25 and 4,000?

### K-12 School

Is your building's:

- › Gross floor area at least 5,000 sq ft?
- › Operating hours between 30 and 168 hours per week?

### Medical Office

Is your building's:

- › Gross floor area at least 5,000 sq ft?
- › Operating hours between 30 and 168 hours per week?
- › Number of workers on main shift at least 1?

### Municipal Wastewater Treatment Plant

Is your facility's:

- › Average influent flow at least 0.6 MGD?
- › Average influent BOD5 between 20 and 1,000 mg/liter?
- › Average effluent BOD5 greater than 0 mg/liter?

### Office

Is your building's:

- › Gross floor area at least 5,000 sq ft?
- › Operating hours between 30 and 168 hours per week?
- › Number of personal computers at least 1?
- › Number of workers on main shift at least 1?

### Residence Hall/Dormitory

Is your building's:

- › Gross floor area at least 5,000 sq ft?
- › Operating hours between 30 and 168 hours per week?
- › Number of rooms at least 5?

### Retail Store

Is your building's:

- › Gross floor area at least 5,000 sq ft?
- › Operating hours between 30 and 168 hours per week?
- › Number of registers at least 1?
- › Number of workers on main shift at least 1?
- › Does your building have an exterior public entrance?

### Supermarket

Is your building's:

- › Gross floor area at least 5,000 sq ft?
- › Operating hours between 30 and 168 hours per week?
- › Number of workers on main shift at least 1?

### Warehouse (refrigerated or unrefrigerated)

Is your building's:

- › Gross floor area at least 5,000 sq ft?
- › Operating hours between 30 and 168 hours per week?
- › Number of workers on main shift at least 1?