

2012 SGIP Application Fee Payment Instructions

In addition to the Reservation Request Form and required attachments, Applicants will be required to submit an application fee. Payments will only be accepted via regular mail (no certified, courier, fedex or in person) to the address below. Your cancelled check is your receipt.

Southern California Gas Company

Sundry Processing

P. O. Box 2007, ML 711D

Monterey Park, CA 91754-0957

- The application fee is equal to 1% of the amount of requested incentive for SGIP.
- Applicants must submit a copy of the application fee check with the Reservation Request Application¹.
- Program Administrators will only accept Application Fees in the form of a check².
- Payment must reference the Project by facility address.

Reservations received without the Application Fee will **not receive a reservation or be placed on the waitlist** until correct Application Fee has been submitted. Failure to submit payment within 30 days will result in the cancellation of the Reservation Request Application. Returned application fee checks will result in the rejection and return of the Reservation Request Application.

Application Fees will be refunded upon completion and verification of project and incentive payment. For more program information on application fees please review section 14.1 of the 2012 SGIP Handbook.

¹ An application fee invoice will be included in the Reservation Request Form

² Cash, credit cards, money orders, promissory notes, etc. will not be accepted.