

## 2006-8 Energy Efficiency Portfolio Quarterly Report Narrative

**Program Name:** CCC/IOU Energy Efficiency Partnership  
**Program Number:** SCG3518  
**Quarter:** First Quarter 2006

### 1. Program description

The California Community Colleges/Investor Owned Utility Energy Efficiency Partnership is a unique, statewide program to achieve immediate and long-term energy savings and peak demand reduction within California's higher education system. The combined funding of nearly \$29M for the 2006-08 program will establish a permanent framework for sustainable, comprehensive energy management at Community College campuses served by California's four Investor Owned Utilities.

The 2006-2008 CCC/IOU Partnership was based on the experiences of the previous partnership cycle. The management structure was modeled after the 2004-2005 UC/CSU Partnership. However, the structure was flattened to facilitate the decision making process. A Management Team was established to coordinate the Program and has been meeting on a regular basis for the last 8 months to plan and begin implementation of the 2006-08 programs.

### 2. Administrative activities

- Developed program processes and procedures, decision making authority, process flowcharts, responsibility matrices, and a documentation package which includes project application forms, project review documentation, reporting tools, Action Item tracking tools, and various other program forms and templates.
- Developed a Draft Partnership Memorandum of Understanding (MOU) that outlines roles, responsibilities, commitments, and other terms and conditions between the program Partners. The MOU will be executed by the IOUs and the CCC Chancellors' office.
- Developed a Draft Project Agreement that will be used as the contractual vehicle between the IOUs and the CCC Districts for the implementation of campus projects.
- Initiated development of an enhanced program and project tracking website in cooperation with the UC/CSU/IOU Energy Efficiency Partnership
- Established preliminary goals for a Training & Education program in coordination with the UC/CSU Partnership.

### 3. Marketing activities

- Established an Outreach Committee, led by representatives from the Foundation for California Community Colleges (FCCC), which developed an Outreach Plan designed to provide program information and, in conjunction with the IOUs, technical assistance to Districts and campuses to facilitate participation in the Program.
- IOU and District representatives made plans to participate in the California Association of School Business Officials (CASBO) conference in San Diego scheduled for April of 2006.

### 4. Direct implementation activities

- Issued an initial "call for projects" to Districts with an initial deadline for submission of February 17, 2006. Received project proposals (Form 2s) representing approximately \$25 million in Incentive funding (110% of goal), 85 million kWh savings (101% of goal) and 2.2 million therm savings (88% of goal). Proposals received represent "unvetted" projects that have not been through the IOU "Due-Diligence" review and approval process. Table 1 (attached) contains a breakdown by IOU of project proposals received as compared to the goals for each IOU.

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5. Program performance/program status
- Program is on target
  - Program is exceeding expectations
  - Program is falling short of expectations

Program effort over the reporting period consisted largely of start-up and mobilization activities as would be expected in the first quarter of a 3-year program. However, an early emphasis on identification and development of energy projects did result in a significant backlog of projects submitted (described in paragraph 4, above). Initial project approvals and implementation is planned for early 2<sup>nd</sup> quarter 2006.

6. Program achievements (non-resource programs only):
- None
7. Changes in program emphasis, if any, from previous quarter (new program elements, less or more emphasis on a particular delivery strategy, program elements discontinued, measure discontinued, budget changes, etc.).
- No changes
8. Discussion of near-term plans for program over the coming months (e.g., marketing and outreach efforts that are expected to significantly increase program participation, etc.)
- Execution of the Partnership MOU between IOUs and CCC Chancellors Office.
  - Adoption of Project Agreement, will serve as the contractual vehicle between the IOUs and the CCC Districts for the implementation of campus projects.
  - Review and approval of project proposals (Form 2) currently submitted and in backlog
  - Continue with Outreach process to identify additional projects for submission.
  - Attend and participate in the in the California Association of School Business Officials (CASBO) conference in San Diego scheduled for April of 2006.
  - Coordinate a CCC Facility Managers statewide “web cast” in several locations to disseminate Program information to all Districts. The Facility Managers Web Cast is scheduled for May 2006.
  - Increase program visibility and participation through sponsorship and active involvement in the UC/CSU 2006 Sustainability Conference scheduled for late June.
  - Continue to develop a Training & Education plan coordinated with the UC/CSU Partnership.
9. Changes to staffing and staff responsibilities, if any
- No changes.
10. Changes to contracts, if any
- No changes.
11. Changes to contractors and contractor responsibilities, if any
- No changes.
12. Number of customer complaints received
- No complaints received.
13. Revisions to program theory and logic model, if any
- No changes.