



CARE Program

Acceptable Documents Guide

The chart below contains examples of acceptable verification documents. You must send **current** documentation for proof of participation in a public assistance program listed below OR **ALL** income sources that currently apply to your household. You can also send (in place of the documents below) a complete copy of your most recent federal income tax return, as long as it includes **all** sources of your household income.

Note: For your protection, please blackout or conceal your Social Security Number and/or bank account numbers on all documents.

If providing a screenshot or copy of documentation, please ensure it includes the following:

- A clear and readable image
- The name of the issuing agency or website
- The customer's or household member's name
- The date (current or within the last 12 months)
- The amount, if demonstrating income proof

If you participate in:	Acceptable Documents:
Medi-Cal	<ul style="list-style-type: none">• Current letter of eligibility or Benefits ID card with a valid issue date within the last 12 months• Form 1095-B, Health Coverage DHCS 68-0317191
Medi-Cal for Families A&B	<ul style="list-style-type: none">• Current statement showing monthly premium amount (no older than 12 months)
Women, Infants, & Children (WIC)	<ul style="list-style-type: none">• WIC Authorization Folder (WAF) with ID Number (must have a future dated appointment including month/date/year or current WIC voucher)• Award letter or Notice of Action Letter• WIC Phone App Screenshot of Appointment
CalWORKs (TANF), Tribal TANF	<ul style="list-style-type: none">• Current Notice of Action, computer printout of benefit letter showing current participation dated within the last 12 months
Head Start Income Eligible – Tribal Only	<ul style="list-style-type: none">• Current Award Letter (Notice of Action), an approved Head Start application or statement of enrollment in Head Start
CalFresh (Food Stamps)	<ul style="list-style-type: none">• Current Award Letter (aka: Notice of Action), or letter of eligibility dated within the last 12 months.
Bureau of Indian Affairs - General Assistance	<ul style="list-style-type: none">• Current Notice of Action from County Social Services, copy of current check, and/or ID card dated within the last 12 months
National School Lunch Program (NSLP)	<ul style="list-style-type: none">• Current Award or Acceptance letter (must explicitly state NSLP)• Current school year Acceptance Letter from School or School district
Low Income Home Energy Assistance Program (LIHEAP)	<ul style="list-style-type: none">• Proof of direct payment to the utility or copy of Energy Intake Form (CSD 43)• Proof of LIHEAP Payment to Utility
Supplemental Security Income	<ul style="list-style-type: none">• Notice of Planned Action dated within the last 12 months or recent bank statement of direct deposit• IRS Form 1099

If you receive income or support from:	Acceptable Documents:
Wages, Salary, Paychecks, Tips, Commissions	<ul style="list-style-type: none"> • Copies of the two most recent consecutive pay stubs showing gross income • Federal Tax Forms: Form 1040 and accompanying worksheets Schedule(s) 1, 2, 3, 4 or 5, or Form 2555, or Form W-2, or Form 1065 or Form 1099M for all wage earners
Social Security (SS), Supplemental Security Income (SSI), Social Security Disability Insurance (SSDI), Workers Compensation	<ul style="list-style-type: none"> • Current statements of Benefits, two most recent copies of Checks, Bank Statements showing the deposits, IRS Form 1040, or IRS Form 1099
Unemployment Benefits	<ul style="list-style-type: none"> • Copy of current check or printout from Employment Development Department • Two most recent consecutive check or check stubs • Award Letter/Notice of Action Letter from Employment Development Department • Federal Income Tax filing with W2s and/or 1099s attached
Pensions and Annuities	<ul style="list-style-type: none"> • Copies of current check, annual statement from pension plan or bank statement showing pension deposit • Two most recent consecutive check or check stubs • Most recent Award Letter/Notice of Action
Disability Compensation	<ul style="list-style-type: none"> • Copy of current check, printout from agency or insurance company verifying the amount
Profit from Self-Employment	<ul style="list-style-type: none"> • IRS Form 1040, plus Schedule C or C-EZ • IRS Form 1099(s) • Affidavit of Income
Rental Income, Royalty Income	<ul style="list-style-type: none"> • IRS Form 1040, plus Schedule E for rental income or Form 1065 • Rental agreement specifying rent amount and affidavit
Interest/Dividends from Savings Accounts, Retirement Accounts, Stocks, Bonds	<ul style="list-style-type: none"> • Monthly or quarterly statement of interest income from bank or agency, IRS Form 1040, or IRS Form 1099(s)
Insurance, Legal settlements	<ul style="list-style-type: none"> • Settlement documents
Child and/or Spousal Support	<ul style="list-style-type: none"> • Most recent Court Documents showing child and/or spousal support amounts, or copy of current check, or signed letter from paying spouse showing amount and frequency • Bank Statements • Affidavit of Income from recipient/Notarized Document
Veteran's Benefits	<ul style="list-style-type: none"> • A letter indicating receipt of Veteran's Pension or copy of V.A. check • V.A. two most recent consecutive check or check stubs
School Grants, Scholarships, or Other Aid	<ul style="list-style-type: none"> • Award Letters, 2 most recent consecutive Pay Stubs, or copy of the check or financial statement of annual benefit from college, university, or bank
Support from an Individual	<ul style="list-style-type: none"> • Copy of check and statement signed by person providing support showing amount and frequency • Affidavit from the individual
Other sources of income	<ul style="list-style-type: none"> • Documentation of other monies received by your household and used to pay your monthly bills